**Tuesday 3rd March 2020**

**St Stephens PCC Minutes**

**Present:** Rev’d S Stacey, B Pollard (BP), P Hargreaves (PH), P Spreckley (PS), J Pycock (JP), H Beaumont (HB), P Durham (PD), A Dyer (AD), S Hammond (SH), J Trevorrow (JT) and T Nichol (TN).

Apologies: Rev’d K Reynolds and L Clark

**Review of previous PCC meeting**

1. **Minutes of the PCC** meeting 3/2/20 were voted as a true record, proposed PH, seconded JT.
2. **Planning in paddock**: Planning permission has now been now granted by the planning committee. Decision now rests with the inspectorate. AD had land registry documentation showing the land has been sold to M Estates, Ropergate, Pontefract for £400,000
3. **Records archive:** BP is compiling an index of all documents relating to St Stephens
4. **Open Church:** Combination lock to be fitted to shed, code 1874. PH
5. **Free Parish magazine:** At least one villager has now subscribed for further copies.
6. **Lawnmower:** PH has brought the donated lawnmower to church
7. **SH duties:** JT and HB will organize the strawberry tea. Barbara and John Pollard will organize the harvest supper. AD will organize the plough tea. HB will organize the sunflower competition.
8. **Communion jug:** the damaged jug has been passed to TN for repair

**Health and safety**

1. **Risk assessments:**  must be produced for all events and reviewed annually. Risk assessments will be required for Holy week craft day, Easter day service, V.E. Day service, Good Friday, Lent course and Marks gospel.
2. **Coronavirus:** Directive from diocese requesting PCC’s to take action to prevent virus spreading includes **no intincting**. PS proposed no handshaking during peace offering, SH seconded, passed unanimously. Offering of the chalice during communion to be continued

**Safeguarding**

1. 1 to 1’s M Hames to see PD. On line training, L Clark has completed C0

**Vicars Brief**

1. **Nurturing our faith**: bigger group is increasing the afternoon service attendance
2. **Parish Magazine**: Pat Stork will edit the magazine until M Amery feels well enough to continue.
3. **Deanery synod:** four people attended, the topic was the diocese strategy.
4. **Anointing**: next 8th March 2020
5. **Easter card**: PH to produce before Holy crafty day.

**Correspondence**

**Wedding:** A couple have enquired about getting married in church

**Cawood trust:** A family wish to donate to the Cawood trust. BP to contact them

**A Church near you**: BP is our administrator. PH has had his name removed. BP can add additional administrators if required.

**Finance**

**Monthly financial report:** see attached report from treasurer.

**Funeral collection policy**: Collection in church is for the church only. Charity donations may be done at the crematorium or via the family /funeral director.

**Building / Churchyard**:

**Roof**: No more replies from contractors yet

**Communion jug**: Lid has come adrift, Jug passed to TN for repair

**Churchyard mapping**: BP has arranged for a drone to photograph the churchyard

**Allotments:** M Cowley has taken over one plot and one plot is still vacant.

**Services**

**Mothering Sunday:** 22/3/20 Flowers to be provided by SH, AD and M Margreaves

**Good Friday**: SH to arrange cross to be erected in church and provide hot cross buns

**VE day**: 3pm service, AD proposed collection to be for BLESMA, a military charity for limbless veterans, seconded PS, majority voted in favour, one abstention.

**Womens world day of prayer**: M Hargreaves is attending.

**Ascension day**: 21/5/20 service at St Stephens at 7pm. BP not available for choir.

**Palm Sunday:** TN to erect palms. BP to organize passion play

**Events**

**Holy week craft afternoon**: 28th March

**Summer fayre**: provisional date, Saturday 30th May.

**Marks Gospel**: Sat 20th June 2020, 7pm. Event to be advertised in May parish magazine.

**Lent course**: Tuesday 3rd March 6-30pm. Using a film called “The Way”. Everyone welcome.

**Strawberry tea:** Still need a date.

**VE day**: Flier distributed through the village. PS taking names for tickets for Friday evening.

**Cards and flowers:**

Three thinking of you cards and one sympathy card sent. Cawood contribution received by HB

**2020 APCM**

Monday 23rd March at 7pm in church. Need to appoint a new safeguarding officer, and churchwarden. There are three deanery synod places. TN and HB are at the end of their term. Rev’d Shelagh suggested that one PCC position should be for 1 year and the second position for two years. .

People who wish to be sides persons to sign the list at back of church. TAR, proposed BP, seconded PD to accept the report, all voted in favour. Safeguarding report, proposed AD, seconded PS to accept the report, all voted in favour. Electoral roll revision, still 64 people listed and just one change of address is the only alteration, Proposed PH, seconded BP to accept, all voted in favour.

**Growing our Church**

Visit to Hepworth Church to see how they have re-organised their church. A questionnaire has been sent out to each house in the village, some questions relate to St Stephens church. Rev’d Kate wanted to give each person attending Mark’s Gospel event a copy of Mark’s gospel. BP had sourced some at £45 /100 copies.PS said they were not budgeted for and proposed we did not purchase them, seconded AD

The meeting ended with prayers.

**AGM on Tuesday 23rd March 2020, at 7pm in church**. Proposed short meeting to elect officers after AGM then hold the next meeting on Tuesday 28th April and miss a May meeting out.

**TREASURER’S REPORT – FEBRUARY 2020**

**INCOME**

* £60 has been received for allotment rents
* Fees for Joan Clarks funeral amounted to £171
* A sum of £96.40 was raised for the Children’s Society and the Christingle Service. A thank you letter for the amount has been received from the Society

**EXPENDITURE**

* A combined PRS/PPL licence and a Church video licence has been purchased at a cost of £158.30. The former is to cover the playing of music outside of church services. The latter is to specifically cover the showing of the The Way for the Lent course, due to commence on the 3rd March 2020

**PARISH SHARE**

A letter of thanks has been received from the Rt Rev Nicholas Baines for full payment of our Parish Share in 2019.

A confirmation certificate has also been received from Debbie Child/Bishop Nick Baines confirming the full payment in 2019 and, more importantly, that our Diocesan Share of £13,618,870 has also been paid.

**PARISH GIVING SCHEME**

Following the presentation in church on 2nd February and after contacting yellow envelope donors,

13 forms have been given to people interested in signing up to the PGS. Two more people have yet to be contacted.

Donations will be taken as early as 1st March from those who have signed up early. The remainder are likely to commence on the 1st April.

**IMPORTANT NOTE**

Please be advised that, with immediate effect, any cheques received must be made payable to

“Parochial Church Council of East Hardwick”